

ATILIM UNIVERSITY
GRADUATE SCHOOL OF NATURAL AND APPLIED SCIENCES
M.SC./PH.D HORIZONTAL TRANSFER ADJUSTMENT FORM

Sent to : Directorate of Graduate School
 Sent by : Head of DI (Department of Graduate School)
 Name-Surname: Post-Graduate Student No:
 Earlier Registered University: Department:
 Name of the Programme : M.Sc. (with thesis) M.Sc. (without thesis) Integrated Ph.D. Ph.D.
 The First Academic Year of the Earlier Registered Post-Graduate Programme: Semester:
 Post-Graduate Cumulative Grade Point Average (CGPA): Undergraduate CGPA:
 Ales Exam Result: Date: English Exam: Result: Date:
 Will he/she attend AIYS (Atılım University English Proficiency Exam): Yes No

The Course Taken in the Earlier Post-Graduate Programme						Equivalent Course		
Code	Name	Credit	Year	Term	Grade	Code	Name	Type of the Course

* Please select course type for Phd Programmes (if needed) “must”, “core”, “focus”or, “elective”

- A student who has completed minimum one semester at a master programme at the University or any other higher education institute may be admitted master programmes at the University through horizontal transfer with EABD’s proposal and EYK’s decision provided that the required documents are submitted within the required time. The said decision shall also indicate the courses the student is exempted in the programme. The student transferred to another university must have met the requirements specified under article 5. The credit equivalence for the students transferred from universities where period of semester is longer than the period applied at the University shall be fixed by the concerned EYK.
- A student admitted to doctoral/proficiency in art programme based on bachelor degree may be transferred to master programme with the concerned EYK’s decision. The transition student whose transfer is approved is conducted with the concerned EABD’s proposal and concerned EYK’s decision. The tuition fees payable by students admitted through horizontal transfer shall be specified by the Board of Trustees.
- **ALES exam result, English Proficiency exam result, transcript and course index shall be added to this form.**

It is recommended for the aforementioned student whose application for a horizontal transfer has been approved by our Department to be exempt of must/elective course(s) that s/he shall take from Engineering Department M.Sc/Ph.D. Programme; and accordingly it is proposed that his/her course load be credits and his/her horizontal transfer to Engineering Department M.Sc. (with thesis) M.Sc. (without thesis) Ph.D. Programme be started from Semester.

_____ Date _____ Head of DI _____

DI Document No: _____ Appendix: _____

DECISION OF THE BOARD OF GRADUATE SCHOOL: Date: _____ Number of Decision: _____

_____ Date _____ Director of Graduate School _____

Three copies shall be filled in.